

**PALGRAVE HOME AND SCHOOL ASSOCIATION
GENERAL MEETING**

June 2, 2011

MINUTES

1.0 Principal's Report

Laurie Johnson reported that grade 8 student, Barry Fisher passed away recently. The family has asked for donations in his memory to the Hospital for Sick Kids – the Barry Fisher Fund. These donations will be pooled together for a memorial plaque in Barry's name, which was his request. Ms. Johnson reported that the school will also do a memorial for Barry.

Ms. Johnson reported that Judy Massey, Peel's Superintendent of Education will be retiring this year. New superintendent, Penny Gingell will take her place effective September 2011.

Ms. Johnson thanked Diane Hull for being the School Council's parent representative.

Ms. Johnson reported that Ms. Mistry has returned from parental leave.

Ms. Johnson reported that the grade 6 students have begun EQAO testing and the grade 3 students will start tomorrow.

Ms. Johnson reported that Rotary Club of Palgrave is sponsoring a student from Switzerland and they are looking for a host family for this student. This is an eleven week program and the Rotary Clubs hopes to find a host family in the Palgrave area. Anyone interested in hosting this student or requiring more information should contact Wayne Cowell at wayne@stonecroft.on.ca

Ms. Johnson reported that Monday June 6th is a PD day and the last day of school is June 30th. Also, Play Day for the grade 1 to 3 students is planned for Monday June 20th, the Grade 7 and 8 house colour leaders will assist with this event.

Ms. Johnson reported that Palgrave Public School has invited the grade 7 and 8 students from Macville Public School and Caledon East Public School to their grade 7 and 8 spring dance. Palgrave's grade 5 and 6 students will have a separate dance this year.

Ms. Johnson thanked everyone for Staff Appreciation Week. She also thanked the School Council and Home and School volunteers for working

together and having a great year.

- 2.0 Shannon Brillinger called the meeting to order in the library at 7:35 pm. Eleven people were in attendance.
- 3.0 Sandi Piitz and Krista Murray approved the Agenda.
- 4.0 Annick Mizzi and Sandi Piitz approved the minutes from the May 4, 2011 meeting.
- 5.0 **Correspondence**
Christine Hackett Czar reported that she is sending out a card to the Fisher family with condolences.

Ms. Hackett Czar is looking to include thank yous to volunteers in the upcoming Home and School Newsletter. She will also forward a thank you card to the milk delivery person, as he has done an exceptional job for us this year.

- 6.0 **Treasurer's Report**
Debbi Lam presented the Treasurer's Report, Balance Sheet, and Budget Status for transactions in May, 2011.

Total Assets at April 30, 2011 (includes cash, shares, GST, GIC)	\$ 13,881.78
Income	\$ 77.15
Expenses	\$ 3,657.69
DR Adjustment	\$ 1,784.14
Asset Balance at May 31, 2011	\$ 12,085.38

The following releases were discussed:

For a tree to be planted in memory of Barry Fisher in the school yard (since Home and School charitable status won't permit a donation to Sick Kids)

Outdoor Learning Environment	\$300 up to
Postage - Financial return	\$ 50 up to
Celebrations - Secretaries' gifts	\$120 up to

A motion to release the above monies was made by Debbi Lam, seconded by Shannon Brillinger, voted and carried.

Note: please contact Debbi Lam for more information regarding Treasurer's Reports.

- 7.0 **Committee Reports**

Coordinator Positions

Krista Murray reported that Home and School is looking to fill some Coordinator Positions . The Running Club needs two Coordinators - Annick Mizzi is considering doing the data entry portion. The Magazine Program needs someone to head it up and Marinka Hilton will support. Shannon Brillinger offered to work with Della Lataille-Herdsman and Jane Fogerty to run the Healthy Baskets Program. And, the Milk Program Coordinator is looking for someone interested in taking over next year.

Food Program

Vesna Merrick reported on the effects of the Ministry food guidelines that will be in place for next year. Our pizza orders will have to be whole wheat crust or thin crust compliant. Mrs. Merrick commented that the price will increase for whole wheat pizza and that some families have already expressed that they are not interested in whole wheat. She will check into Pizza Nova as a supplier and would like to do a trial on their pizzas to see how they will be received at the school.

Vesna Merrick also reported that sub sandwiches will be ordered with whole wheat buns with choices of either veggie or turkey. Mrs. Merrick would also like to try introducing the whole wheat bun subs for the last cycle.

Laurie Johnson discussed the Monday hot lunch days for next year. This program may be a problem under the new Ministry guidelines since the school may be expected to provide lunch to some students under Community Spirit. The Monday lunch program is not a Home and School program and is currently run directly by the school and earns close to \$1,900 per year. Annick Mizzi commented that the Monday program is more profitable than when the hot lunch day is included in the regular rotation, as 25 - 30% of students order every week. Mrs. Mizzi mentioned that Just Catering will need a commitment from the school for the Monday slot since other schools are interested in that day. Laurie Johnson committed to keeping the Monday hot lunch days for next year and will start the food program at the beginning of October, after reorganization has occurred.

Milk Program

Shannon Brillinger reported on behalf of Barb O'Handley that the Milk Program is running well.

Healthy Baskets

Shannon Brillinger requested that Della Lataille-Herdsman follow up on the cabinet that was ordered for the Healthy Baskets program.

Gardening Club

Sandi Piitz reported that the Gardening Club has recently put a load of compost in the gardens to help improve the poor soil conditions. Laurie

Johnson commented that the gardens are looking great.

Ms. Piitz needs some help with the front centre garden, as it is full of stinging nettles and thistles. She does not want to expose the young children to this job, and she needs help in general with the large number of gardens and small size of the Gardening Club. A community gardening date of Wednesday June 8 from 7:00 pm to 8:00 pm has been set to help clean up the front garden.

Greening Committee

Laurie Johnson reported that the school is waiting for Board approval, and will be starting work in the yard this school year.

Play Day

Shannon Brillinger reported that the Play Day/Primary Olympics for Kindergarten to Grade 4 is scheduled for June 20.

Bus Tags for Kindergarten - Grade 1 in September

Della Lataille-Herdsman will be getting the Bus Tag program going.

Fall Fair Barbeque

Shannon Brillinger reported that the Home and School Fall Barbeque is scheduled for Wednesday, September 28. Heather Patterson will contact Rotary and Shannon Brillinger will contact the Fire Department.

Fundraisers

Sandi Piitz reported that she has submitted a group enrollment to Shop and Support to initiate the gift card fundraiser. Shop and Support calculated that this fundraiser could earn \$40,000 per year for our school, based on a purchase of \$42 per week per family. Ms Piitz will continue to follow up on this program and compare to the Fundscrip program. Since there are still many unknowns in this program, such as how delivery will work and what is a reasonable income, this item will be left out of the budget for next year.

Christine Hackett Czar reported on the Kernels Popcorn fundraiser. She would like to distribute order forms in September and schedule delivery for the Fall Barbeque on September 28. Ms Hackett Czar will check into the turnaround time and whether this is feasible. It was also suggested that we could sell the popcorn at the Barbeque, Movie nights or even hold Popcorn Days at the school.

Epi-Pen for September

Shannon Brillinger presented proposed dates for the required Epi-pen seminars - September 15 at 6:00 pm (before monthly meeting), September 20 at 9:30 am, and September 22 at 1:30 pm. This training is a mandatory

requirement for all school volunteers every year.

8.0 Budget Discussions

The budget for the upcoming school year will be considerably smaller due to some of the shortfalls in fundraising this year and the uncertainty of fundraising initiatives for next year. The Home and School decided to start with a very lean budget structure. Any additional income that is earned through the gift card or popcorn fundraisers will be allocated during the school year as determined by the Home and School.

The final 2011/2012 Home and School budget is as follows -

Income

Fall Fair	\$ 750
Food Program	\$ 8,000
Grocery Tapes	\$ 500
GST Refund	\$ 700
Magazine Sales	\$ 2,000
Milk Program	\$ 5,500
Popcorn Fundraiser	\$ 600
Dance a thon	<u>\$ 7,000</u>
	\$25,050

Expenses

Arts - Drama	\$ 1,000
Arts - Music	\$ 1,000
Arts - Visual	\$ 1,000
Awards - Certificates	\$ 600
Bank Charge	\$ 100
Bus Tags	\$ 100
Celebrations - Gifts	\$ 200
Community Spirit	\$ 4,600
DARE	\$ 200
Educational Boost	\$ 1,500
Gardening Club	\$ 200
Grade 8 Grad (headcount)	\$ 840
Guest Speakers	\$ 1,500
Healthy Baskets	\$ 500
Leadership	\$ 250
Library	\$ 1,000
Membership - OFHSA	\$ 60
Miscellaneous	\$ 100
Nutrition Break Clubs	\$ 1,000
Outdoor Learning Env.	\$ 2,000
Postage, Stationary	\$ 50
Running Club	\$ 250
Science	\$ 2,000
Staff Appreciation	\$ 500

Team Funds/Phys Ed	\$ 2,000
Technology	\$ 1,500
Track & Field (K-8)	<u>\$ 1,000</u>
	\$25,050

Krista Murray motioned to accept the above final Home and School budget for the 2011/2012 school year in the amount of \$25,050. Seconded by Sandi Piitz, voted and carried.

Meeting adjourned 9:30 p.m.

Next Home and School Meeting is scheduled for Thursday, September 15, 2011 at 7:30 pm. in the Palgrave Public School Library.