

**CAWTHRA PARK SECONDARY SCHOOL (CPSS)  
SCHOOL COUNCIL MINUTES**

**DATE:** Monday, January 22, 2018  
**TIME:** 7:00 – 8:20 PM  
**LOCATION:** CPSS Library

**ATTENDEES:** Yvonne Everard-Parr (Co-Chair), Anju Dhawan (Secretary), Anne Roe (Community Rep), Angela Sidoriak, Evan Sidoriak, Jennifer Ling, Karen Pua, Nandita Dutta, Ana Freitas, Joanne Mazaris, Helga Trudeau, Abbi O'Neill, Sandra Halford, Jane Singh, Lesley Wilton, Lily Wilson, Catherine MacLean, Terry Whitmell (Principal), Zainab Raza (Student Council)  
**REGRETS:** Nicole Vosper, Leslie Buckle

**1.0 Welcome and Introductions – Yvonne**

**Discussion:**

- Welcome to those in attendance by Yvonne.

**2.0 Approval of Minutes and Agenda – Yvonne**

**Discussion:**

- Changes made to the November minutes to reflect that Lesley abstained from voting for using a portion of Parent Engagement funds for flyers.
- Lesley approved the November minutes as changed and Nandita seconded.
- The item of carpooling was added to the agenda.

**3.0 Student Council Update – Marienza Miserere and Zainab Raza**

**Discussion:**

- Holiday Spirit Week was a success with hot chocolate, pajama time, etc.
- Mental Health Week is coming with therapy dogs, quiet study spaces, etc.
- Town Hall on February 8 in period A to discuss course selection.
- Semi-Formal will be held on March 1 and volunteers still needed.
- Holi Day (Hindu celebration of Spring) is also happening in March. Details to be worked out with coloured powder.

**4.0 Principal's Report – Terry Whitmell**

**Discussion:**

- Summatives - Heading into summatives, and are celebrating a successful semester one. Students return on February 2, 2018, to review exams in the morning, and beginning Semester 2 classes in the afternoon. Report cards will be issued on Tuesday, February 6, 2018. VP and guidance counsellors meeting on Feb 5 to review.
- Course Selection - Assembly will take place on February 8. Please sit down with your son and daughter, and review their course planning in myBlueprint.
- Vice Principal - the board approved a move for Jeff Bertrand, for semester 2. The school lobbied to have the move deferred to September, when he will be moving to John Fraser SS. A new VP will be appointed later in the spring.

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- Anti-Black Racism – CPSS was chosen last spring to be part of the We Rise Together pilot project, along with 15 other schools. A team has been meeting with other schools from the Board, and will continue to do so throughout the next semester. Psychologist and social worker have been working with Cawthra students.
- Black History Month – Many activities are planned for February, by our Black Students' Association, including a scavenger hunt, open mic, braiding and beading, food samples, and an assembly to close the month.
- Exchange to the Arctic - Our students will be heading north, for the week of March 26 to 30.
- Collaborative Project – The Netherlands - CPSS will be welcoming students and teachers during the week from Saturday April 14 @15:40 to Saturday April 21 @18:20 pm. April 20 is the Showcase. They will work with teams from Cawthra Park and Mayfield, and be billeted with our families. Look for more information on how you might welcome a student into your home.
- Breakfast Club - We have had a good turnout to our Breakfast Club. Donations via School Cash Online would be appreciated, as they are somewhat lean at present. May have to look at other ways to source funding.
- Professional Learning – The February 9 PL Day will feature a focus on Empowering Modern Learners, with keynote by one of our Modern Learning Resource Teachers: Tina Zita. In the afternoon we are welcoming Jim Kardash, Principal of Mayfield Secondary School, who will share their pilot “Feedback-based Assessment” project. Inquiry based learning is something that Mayfield SS is piloting now where there is no mark given at midterm, only a final mark. Advantage is to have leaning based on a large body of knowledge. Board likes to have consistent programming in “like” schools. Based on this, CPSS may be using different types of assessment in June.
- Kiss and Ride – There is a big issue with parents who are not parking, but are pulling up in the parking lot in front and blocking flow of traffic, both of parents and our school busses. Our VPs will be doing a concerted effort to speak to parents, and ask them to comply with our request that they park, rather than block traffic.

### 5.0 Fundraising Committee

#### FAIR December Update and Motion – Anne

##### Discussion:

- Very successful event with high quality vendors. Decision made to not have the silent auction next year and, instead, use that space for additional vendors.
- Numbers include:
  - **Revenue:**
  - Vendors \$9,849.65
  - Entrance \$4,235.00

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• Silent Auction	\$1,461.00
• Total Revenue	\$15,545.65
• <b>Expenses :</b>	
• Advertising	\$ (321.23)
• Mobile Sign	\$ (224.87)
• ATM Rental	\$ (339.00)
• Permit	\$ (710.43)
• Social Media	\$ ( 46.00)
• Website	\$ ( 20.24)
• Total Expenses	\$ (1,661.77)
• <b>TOTAL REVENUE</b>	<b>\$13,883.88</b>

- Profits were split 2/3 to CPSS and 1/3 to The Compass Food Bank this year.
- The FAIR December Committee proposed that the profits are split every year 2/3 to Cawthra Park Secondary School and 1/3 to a charity chosen. **CPSS School Council is in agreement with this split.**
- Café made about \$2000 and 100% of it went to Queen Elizabeth Senior Public School Council. They are deciding if they will continue to participate in 2018.
- Idea suggested for CPSS students to sell their own products at Fair December. For example, the entrepreneur student group was selling their buttons at Fair December 2017.

**Action:**

- Terry will inform the Department Heads of how much was raised and request that they present a wish list of what their needs are to the School Council.
- **Motion passed** to deduct the “Cash On-line” service fee from Compass Food Banks’ portion of the funds.
- School Council Members were asked about hosting this event again next year as our major fundraiser. **All voting members were in agreement with this.**

**6.0 Pro Grant**

- March 20 date is set with Dr. Murphy and his fees are \$500. He will be discussing the following topics: mental health and anxiety in teens, signs and symptoms of learning disabilities and ADHD. He will send his bio to Jennifer soon.
- There is a balance of \$500 and discussion ensued as how to spend it. Some suggested topics include: psychoeducational assessment and how it is integrated into the schools, financial literacy for students, helping students with time management, online or hard copy resources for parents, “Ready to Take Off” book for parents, a resource for parents to take home after our event, etc
- Refreshments are allowed at 10% of the funds during the parent event,.

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- Part of the PRO Grant’s “special considerations” for spending the grant money include: math strategy, parents from Indigenous/racialized communities, role that the Arts play and the value of post-secondary education and the different pathways that students can take.
- Discussion re what workshops can be offered to parents for the 2018/19 school year. In addition to those ideas listed above, a survey was suggested in order to ask CPSS parents, via an electronic means, what they want to hear about.

**Action:**

- Lesley and Jennifer will try and obtain an electronic or hard copy of the PRO Grant proposal that was submitted to the Ministry to refresh School Council’s memory as to what the School Council intended to do with the grant money as per the Proposal.
- Google Forum will be created to ask input from CPSS parents re what topics and information they would like to hear about. Terry has a parent email distribution list (with some incorrect, “bounce back” email addresses).

### 7.0 New Business

- Carpooling – Deirdre is asking for a parent volunteer who is skilled in Excel to help her clean up the carpooling spreadsheet.

**Action:**

- Let Terry know if anyone is interested in helping.
- Yvonne will send an email to the School Council distribution list.

### 8.0 Adjournment

- Meeting adjourned at 8:20 PM.