

# David Suzuki

## SECONDARY SCHOOL



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March 7, 2019

Dear David Suzuki Families,

As you know, the Peel District School Board utilizes an automated absence reporting system for all students. This system notifies secondary school parents of their child's absences with a phone call around 6:30pm each evening.

If you would like to adjust your preferences in this automated system to limit the number of phone numbers that are called and to enable/disable text messaging, please set up a School Messenger Account for your child. You will then be able to limit the calls to certain phone numbers (although parents must maintain at least one point of contact). At this time, unlike elementary students, you will not be able to report your secondary student's absence through the App or on-line account, but you can adjust the ways in which the school will notify you of an absence.

Use one of the following methods to set-up your new School Messenger account. **Please ensure the number and email address that you are using to report your child's absences are the same as the one on file with the school.**

### SchoolMessenger app (free from Apple or Google Play)

1. Download the SchoolMessenger app
2. Tap **Sign Up** to create your account



### Web and Mobile Web: [go.schoolmessenger.ca](http://go.schoolmessenger.ca)

1. Go to the above website
2. Click **Sign Up** to create your account

As always, continue to report your child's absences before the start of the school day by calling your secondary school directly. Late arrivals and/or early departures should be reported as soon as possible as well. If your child's absence is not reported in advance, the automated notification system will contact parents in the evening to inform of a student's absence during the school day.

As always, if you have any questions or require any assistance, please contact the school.

Regards,


A handwritten signature in blue ink that reads "Tamer Kamel".


Tamer Kamel  
Principal

# Notification Preferences

This page allows you to view and edit how you're contacted by your district when they send broadcast messages. The preferences on this page affect SchoolMessenger Broadcasts that may be sent to you from the school/district. They do not affect messages sent and received through teacher messaging within the SchoolMessenger app.

To configure your **Contact** and **Message Preferences**:

1. Tap on the  button on the upper left corner of your screen.
2. Tap on the **Preferences** option.

 **Note** Your district will control over whether you'll be able to add contact information. While the ability to add contact information may be limited by your school district, you can change your consent selections and preferences at any time.

 **Note** The maximum number of phone numbers and email numbers you can enter into the system is controlled by your district admin.



Your Preferences screen shows your contact information and the types of messages which the school/district has set up in their SchoolMessenger setup. Hence, more or fewer message types may appear here with unique names, defined as such by the school/district.

Your Contact Preferences shows all the email addresses and telephone numbers (voice and SMS text) at which you can be contacted. Phone numbers that are grey are pending consent approvals.

Select how you want to be contacted for each message type by clicking the icon. If green, the notification message type is enabled. If grey, you will not receive the notification in this message type.

Click the Add button to either add a new phone number or email address.