

Glenforest Semester 1 Course Change Process

IMPORTANT - PLEASE READ CAREFULLY!

Course change time period is from Tuesday, September 3 - Friday, September 6, at 3:00 p.m.

<http://bit.ly/GFSScoursechange>

Timetable changes will be made for the following reasons only (if possible)* NO EXCEPTIONS

Priority is given to Course Change Requests that meet one or more of the following criteria:

1. Diploma Requirement (required to achieve 30 Credits; compulsory credit etc.)
2. Post Secondary/Pathway Prerequisite Requirement
3. No Prerequisite (ex., SCH4U0 on timetable but has not earned SCH3U0)
4. Level Change (academic ↔ applied or applied ↔ locally developed; university ↔ college or college ↔ workplace)
5. Course has already been earned (earned credit at Summer School, Night School etc.)
6. Career/pathway has changed

*Please note that requested timetable changes that meet the above criteria may not be possible due to timetable restrictions, class sizes, etc.

Students are also expected to maintain full time status (4 courses per semester for junior students, and a minimum of 3 courses per semester for senior students).

DUE TO THE HIGH VOLUME OF COURSE CHANGE REQUESTS, STUDENTS WILL ONLY BE CONTACTED VIA EMAIL (WITH A NEW ATTACHED TIMETABLE) IF THEIR REQUEST HAS BEEN GRANTED. THIS WILL BE COMPLETED BY WEDNESDAY, SEPTEMBER 11, 2019 by 4:00 p.m.

