

*Lorne Park Secondary School is dedicated to fostering academic and personal excellence, pride and spirit in a dynamic and supportive environment.*



## LORNE PARK SECONDARY SCHOOL

March 7, 2019

Dear Parents/Guardians:

Our Parents' Night will take place on Thursday, March 21, 2019.

There will be opportunities for brief, informal talks with all staff in the small gym, library or cafeteria between 6:00 pm and 6:30 pm. Formal scheduled appointments are held at 10 minute intervals from 6:40 pm until 8:30 pm.

On the reverse side of this letter is an interview form. Please promptly return this form with your son or daughter to the specific teacher or counsellor with whom you are requesting an interview. There may be additional appointments which can be made available through the Peer Mentors who will be in the front foyer between 6:00 pm – 8:00 pm on Thursday evening.

Sincerely,

A handwritten signature in black ink, appearing to read 'Craig Caslick', written in a cursive style.

Mr. Craig Caslick  
Principal

## Lorne Park Secondary School

### Subject Teacher Interviews

**Thursday, March 21, 2019**

Parent/Teacher Interview Night will be held on **Thursday, March 21, 2019** with unscheduled interviews with any staff member in the Cafeteria, Small Gym or Library between 6:00 p.m. and 6:30 p.m. Scheduled interviews will take place from 6:40 p.m. - 8:20 p.m. at 10 minute intervals. If you wish to make an appointment with a specific teacher, please list the name(s) of the teacher(s) on this form where indicated. Your daughter/son will present it to the teacher who will provide an appropriate time. If you are unable to attend and feel a telephone call from the teacher would suffice, please record your telephone number so the teacher can contact you.

Parent Name: \_\_\_\_\_ Student Name: \_\_\_\_\_

**I wish an appointment with:**

- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |

**From 6:00 p.m. to 6:30 p.m. Unscheduled Appointment will be held in:**

**Cafeteria - Teachers - A - L      Small Gym - Teachers - M - Sc  
Library - Teachers - Se - Z**

\*Please note that the unscheduled appointments are intended to be brief, informal opportunities for parents to meet the teacher and to discuss the general progress of the student. If specific details of student progress and evaluation are desired, those details are more appropriately conveyed during a scheduled interview.

**Scheduled Appointments**

6:40 p.m.	7:40 p.m.
6:50 p.m.	7:50 p.m.
7:00 p.m.	8:00 p.m.
7:10 p.m.	8:10 p.m.
7:20 p.m.	8:20 p.m.
7:30 p.m.	

**Request for Telephone Calls**

Teacher	Student	Parent Concern	Phone Number