

# Application Preparation

**Completing the application is not the difficult part, it's deciding what you want to apply to.**

**Don't Delay- Start your research today.**

Applications to College open as early as October 15.

Applications to University open as early as late November.

## Timelines

- Students will apply on-line for Ontario universities and colleges through the following centralised services:  
**OUAC** - the Ontario University Application Centre and **OCAS** - the Ontario College Application Service

**Application Deadlines:** OUAC - January 17, 2018 PIN #'s arrive in late November to access the application  
OCAS - February 1, 2018 No PIN # required but you will need your OEN# that is available on your student card or any report card.

- Students will be given an **information sheet on the university application** process when they pick up their PIN#'s in late November. **College application information sheets** will also be available in the Guidance Office starting in October.
- Marks and course information are sent electronically from the school board to OUAC and OCAS several times throughout the year. Universities and colleges may make **conditional offers** of admission as soon as they determine they have received sufficient academic data. **Offer dates will vary by school and program.**

**October 3** - a file of all graduating students is sent to OUAC and OCAS. Prior year final grades for grade 11 and 12 courses and current course registrations are submitted. (no current marks)

**November 20** - Midterm marks are sent to **OCAS only**. **Semester one midterm marks are not sent to OUAC.**

**February 6** - first semester final marks are sent (a few conditional offers may be made)

**April 24** -second semester mid-terms are sent (the majority of conditional offers are made)

**May 1** - Conformation applicants must confirm their acceptance of an offer of admission by this date

**May 29** - the latest date that all applicants will hear a response from the universities about the status of their application (admission, refusal or deferral)

**June 1** - the earliest date universities may require a response to an offer of admission and any financial commitment

**July 4** - second semester final marks are sent

## Preparing to apply

- Attend the Universities Fair:** Fri. Sep 22 - Sun. Sep 24 from 10:00 - 5:00 daily at the Metro Toronto Convention Centre. The Guidance Dept. is not organising a field trip this year however we encourage all university applicants to attend. Over 21 Ontario universities will be there to provide presentations, print materials and representatives will be available to answer questions.
- Attend the Colleges Fair:** Tues. Oct. 124 from 5:00- 9:00 pm and Wed. Oct. 25 from 10:00 am -3:00 pm at the Enercare Centre at Exhibition Place, Toronto.
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- Sign into **MyBluePrint** to check your graduation requirements and program eligibility / requirements.
- Come to the Guidance Office** to view Calendars, College Guides and Apprenticeship Information.
- Attend the Lecture Hall Speaker Series** of various university and college reps (see handout). Parents are welcome to attend.
- Drop-In at lunch to the Guidance Office** - a counsellor is On-Duty to answer questions.
- Contact the Liaison Officers** at the universities and colleges. They are your best source for detailed and accurate information. You can email or contact them by phone (see handout).
- Visit the schools** - develop your own opinion of the place where you will be spending a few years of your life. They are each different and offer unique experiences. Contact the school to set up a tour. They are happy to arrange a tour of their facilities. Many offer special Campus Days.
- If you need help with either the college or university application see your counsellor.

- Visit **electronicinfo.ca** and **ontariocolleges.ca** for up to date information about admission requirements including admission averages, specific mark requirements, prerequisite courses for specific programs, additional admission criteria and how upgraded marks are viewed.
    - **Check information carefully as each school sets its own policies.**
    - **Confirm that you will have the prerequisites for your post secondary program.**
- Also check information on alternate offers of admission, deferrals, campus news, residence information, scholarships and awards and liaison contact numbers. **Come to the Guidance Office** if you need help accessing information from **electronicinfo.ca** or the **ontariocolleges.ca** websites.

## Other important information

- You may apply to **both** college and university.  
University application cost is \$150 for 3 choices and \$50 for each additional choices or changes.  
College application cost is \$95 for 5 choices.
- The colleges and universities will communicate with you about your application **via email**.
- **Universities** require you have your OSSD including **6 grade 12 U/M level courses**. Some programs require a specific number of "U" level courses. "O" and "C" level courses can not be used as part of the six required courses. **PAF4OM or PPL4OM can not be used**
- **Colleges** require you have your OSSD with 6 senior level courses (grade 11 or 12) at the "C,M,U or O" level.
- Diploma requirements must be completed by June including **40 volunteer hours and the literacy test**.
- **Check that you have the prerequisites** for your post-secondary program. You must see a counsellor **before January 15** (between Oct 16 - Jan 15) if you need to make a change to your semester two schedule.
- **Night School** in semester two is the last opportunity to take a course that will be used in the admission decision for a May offer of admission. **If a course is available at LP, students are not eligible to take the course through night school or online.**
- Taking **summer school** to fulfill your admission requirements will delay or possibly jeopardize the universities' offers of admission. Most programs are full by the end of May. If you are taking summer school you will need to contact the institution you are applying to directly.
- If you are taking a **credit outside of the Peel or Dufferin Peel School Boards**, it is **your** responsibility to have the outside institution send the academic information, including registration and any marks directly to the OUAC or OCAS. Final marks should also be provided to the Guidance Office before June 15 to be added to your transcript.
- Some programs require a **supplemental information form** and some of the deadlines are very early.
- **American Applications** require planning. Students must request information and an application from the institution directly. Register for SAT's a.s.a.p. American applications require counsellor input and teacher references. **Please allow at least 2 weeks to process the application.** Most applications are due before our Christmas Break so you need to notify your counsellor by Dec 1. "Early Decision" applications can be due as early as Nov 1 so you will need to speak with your counsellor before mid-October.
- **Out of province applications** require that the student request information and an application from the institution directly. See your Guidance Counsellor if you need help with the application.
- Attend an **OSAP and financial planning** session. Date TBA - usually in the early spring. Try the OSAP online estimator. Find out how much you could get to help pay for your postsecondary education next year.
- Investigate housing availability on or off campus.
- If you are considering a very competitive or limited enrolment program, have a back up plan.

**Work hard to attain the best marks you can  
to get you where you want to be.**