

# Port Credit Secondary School Students' Activity Council Constitution

The name of the organization shall be the Port Credit Secondary School Students' Activity Council. Any reference to the council within the constitution will be referred to by the acronym "S.A.C".

## PURPOSE

- To provide opportunities to foster spirit and school pride.
- To co-ordinate the spirit activities of the student body with the best interest of the majority of the school population in mind
- To sponsor and promote various inter- and intra-school activities
- To encourage and support multiculturalism and character education in all activities

## MEMBERSHIP

NOTE: "Grade" is defined as the number of years in which a student has been enrolled in high school, not the courses that the student may be taking (e.g.: a Grade 11 student is in the third year of high school)

1. The following members of S.A.C. will apply:
  - a) Grade 9 Representative
  - b) Grade 10 Representative
  - c) Grade 11 Representative
  - d) Grade 12 Representative
2. With the exception of in-coming grade 9 students, all members of the Port Credit Secondary School student body (including S.A.C) will vote (see below for Elections Process)
3. No member shall hold more than one role.
4. Regular S.A.C meetings shall be held once every week beginning at 11:15am sharp. Every member shall attend all meetings promptly. Members shall miss no more than three meetings in the school year. Failure to comply will result from suspension of duties or dismissal from the committee.
5. All members of S.A.C are expected to demonstrate strong leadership skills including: having a positive attitude, maintaining high standards in behavior and academics, effectively communicating, adhering to the tenets of Character Education, displaying initiative and co-operation, participating in all events, effective time management skills
6. All members of S.A.C will not use their position of responsibility or name to promote or further any cause/function outside of school.

7. Staff advisors, administrators, along with S.A.C president and Vice President can amend the constitution under special circumstances in the best interest of the school.
8. Academic Standing – All members of S.A.C are responsible to maintain an acceptable academic standing and continue to be in good standing with the staff and administration for the duration of their membership.
9. All members of S.A.C are responsible to maintain communication with administration for all matters concerning school events, fundraising, and initiatives. This ensures that the decision making process is utilized to best represent the students at Port Credit Secondary School and that any S.A.C information is shared with the office staff.

## **DUTIES OF MEMBERS**

### **GRADE REPRESENTATIVES:**

- 1) Must be enrolled in the appropriate grade that they are representing effective in the year of office, and successful candidates will take office immediately.

In addition to the general criteria as listed in above (see “membership”)

- Shall aid in all S.A.C –organized and sponsored events
- Shall be assigned duties by coordinators or executive members
- Shall assist in the planning and execution of all S.A.C events
- Shall act as the voice for their respective grade by relaying suggestions and concerns at S.A.C meetings

### **REMOVAL FROM POSITION WITHIN COUNCIL:**

By signing the Statement of Commitment on your application, you agree to the terms below:

1) Any member of S.A.C missing three meetings (without a proxy or explanation to the Vice-President) shall be regarded as a delinquent member and reported to the Staff Advisor, who will determine a course of action, which could include a reprimand, suspension of duties, or dismissal from office.

2) Any vacancy in office, except for the President, shall be filled either by acclamation by the Staff Advisor - whichever is deemed more beneficial for the student population

3) A vacancy in council of President shall be filled by a bi-election only. Upon vacancy of the office of President and until such time as a bi-election is called, the Vice-President shall assume presidential duties

**QUORUM:**

At least 51% of S.A.C must be present for any business to be passed and made binding.

High academic standing is considered an asset when running for any position and may be a necessary factor to consider when choosing applicants for candidacy. Students who have had discussion with administration concerning a disciplinary issue are not permitted to run for any S.A.C position unless they receive special consideration from the Administration.

All students must review the copy of the constitution before completing the application. They must read the Constitution and be prepared to answer questions dealing with the position for which they are running when they submit their application form. Failure to have read the Constitution could result in rejection of their nomination form. Applicants will initial on their application that they have read the Constitution.

Acclimation: If any position for S.A.C is without an applicant/candidate or is vacant, it is at the discretion of the Staff Advisor to present, to all current candidates, the opportunity to withdraw from their current interest and be acclaimed to run for the vacant position.