

## Plagiarism

Plagiarism is a serious form of academic dishonesty.

Plagiarism is the act of taking someone else's work, in whole or in part, and submitting it as your own. It could be an idea, design, passage, image, or a complete work. Plagiarism also exists if a student copies a piece of work word for word and does not give credit to the original author.

If a submission is more than 40% cited material, even though the material is properly documented, it is still plagiarism.

Plagiarism of ideas exists if a student takes and uses an idea without giving proper credit to the original source, including the internet. For information on proper documentation consult the subject teacher or the student agenda.

No work which has been submitted for assessment in any course at any grade level can be submitted to any other course at any other grade level for assessment.

If an assignment has a process mark attached to it (thesis check, data draft, etc) and the student has earned these marks honestly, but plagiarizes the final product, the student will receive the process marks but will also receive a mark of zero for the final product.

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*Turnitin.com* is a resource for both students and teachers. The software can assist students in identifying the percentage of original content and thought in a paper. For papers submitted to *turnitin.com* teachers will request a print-out of an Originality Report, which must be submitted with the assignment being assessed.

Consequences for plagiarism for the first offence at Turner Fenton Secondary School will include a letter of concern being sent home, a mark of zero being assessed for the assignment and a meeting involving the student, the parents, and a vice-principal. All subsequent offences will result in a mark of zero for the assignment and suspension from school. Incidents of plagiarism and suspension from school are made part of a student's permanent school record.