

CHECKLIST FOR STUDENT REGISTRATION

Legal Last Name		Legal First Name		SIS student number	
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1. Proof of Age and Immigration Status

- Birth Certificate/Registration Card (Cdn.)
- Canadian Passport
- Canadian Citizenship Card/Certificate
- Permanent Resident Card (Cdn.)
- Confirm. of Permanent Residence (IMM 5292 or 5688)
- Work Permit
- Visitor Record (Code 13 – Missionary)

- Refugee Permit
 - Convention Refugee Expired Visitor Permit
- **The We Welcome the World Centres can assist newcomer families who do not possess any of the above documents.**
- ** Attach a copy of this document to this Registration Checklist**

2. Proof of Address/Residence in Peel

- Driver's Licence
- Government issued forms
- Utility Bill
- Bank Statement/Letter from Financial Institution
- Credit Card Statement
- Purchase Agreement

I certify that I have seen this document

Dated: _____

Initial

3. Immunization Records

- Yellow Card
- Record from elsewhere
- Peel Health Form

I certify that I have forwarded to Peel Health

Dated: _____

Initial

4. Language Information (for funding and emergency purposes)

- Country of Birth _____
- Province/Territory of Birth (if Canada) _____
- 1st Entry Date into Canada _____
- Parent speaks English Yes No
- Was English first language student learned at home
- Yes No

I certify that I have checked this information

Dated: _____

Initial

5. Proof of Custody (where applicable)

- Living with custodial parent(s) Yes No
- Cdn. Custodial Court Order Yes No
- Living with guardian - PDSB temporary custody agreement Yes No

I have reviewed and attached the required documentation (if applicable)

Dated: _____

Initial

6. Multicultural, Settlement & Education Partnership (MSEP) Consent – signed

7. Transcript (secondary students)

In all instances, **ORIGINAL** documentation or officially certified true copies must be presented.

I verify that I have either seen all of the documents listed personally, or the validity of the documents that I did not see personally has been confirmed to me as required by Operating Procedure – LDSS 1 The Registration, Admission and Withdrawal of Students. I have attached to this form the Registration Form, copy of Proof of Age and Immigration Status and the custody order (if applicable). I have ensured that all information on the registration form is complete and entered all fields on SIS.

Certified by: _____

Print name
Signature
Date