

**APPLEWOOD HEIGHTS SECONDARY SCHOOL  
SCHOOL COUNCIL MEETING MINUTES  
January 22, 2018.**

**ATTENDEES:** Greg Pearson (Principal), Melanie Gibson (Co-Chair), Catherine Ip (Co-Chair), Shannon Matthews (Staff), Joshua Dankner (Student), Sue Lawton (Trustee), Nadine Obeid, Melissa Barron, Shyama Sunderaswara, Oksana Koval, Jacquie Dankner, Tait Luste, Karen Larsen-Evans, Stella Nyman, Stacy Marcynuk, Steve Dryburgh, Darko Zgonjanin, Seema Ahmad, Jane Gauvreau

**WELCOME AND CALL TO ORDER:** 7:07 pm, Catherine Ip

**APPROVAL OF MINUTES FROM NOVEMBER 6, 2017:** Shyama Sunderaswara, seconded by Seema Ahmad.

**STUDENT'S ADMINISTRATIVE COUNCIL (SAC) UPDATE:** Joshua Dankner

School Sweaters: mock up design of hoodie with order form posted on SAC board due March 3 (School Cash On-Line)

Semi-Formal: on February 3, Candles Banquet Hall, 6pm to 11 pm, \$40 to \$50 per person

-theme is "Black and Gold"; includes dinner (options listed on order form), DJ, teacher & police supervision

-minimum of 150 people required, (last year's attendance = 170)

SAC website: not this year (hopefully next year)

Spirit week: held in December and included: PJ day, Hot Chocolate, Photos with Santa, Cookie Decorating, Candy Grams; next Spirit Week to occur sometime in March

Executive Meeting: planned for the exam break

Peel Student President's Council meeting: February 15, HJA Brown centre; more info on PSPC website

Peel Student Leadership Conference: April 12-14; theme is "Transcend"; info on PSPC website

**TRUSTEE'S REPORT:** Sue Lawton

Renovation and Upgrading of the School Soccer Field and Track: construction to start in April 2018 pending final approval, hopefully ready for the 2018-2019 school year

-Peel board has partnered with Community Sport Partners to replace the existing field/track with a new lighted artificial turf field and 8-lane rubberized track to support: soccer, rugby, field hockey, triple-jump, high-jump, and pole vault

-the venue will be run by a joint committee of CSP, Peel Board, and AHSS members

-CSP to handle physical maintenance and rental bookings (for evenings and weekends)

-the existing bleachers to be reused; new scoreboard being investigated

Transportation: a recurring problem -last year not enough buses and this year not enough drivers

-many complaints and reports of buses arriving late to the school and returning late to home stops

-Peel board is addressing the issue with the Ministry of Ed. as the funding model is based on 2009 statistics

-support from the school councils is requested (eg. writing letters to MPP)

Repurposing of Gordon Graydon Secondary School: to become adult education centre

-the current Adult Ed. Centre on Elm Drive to become a new elementary school (K-8)

-the AHSS family of schools should not be affected but the SHSM, RSP, FI programs may be

**PRINCIPAL'S REPORT:** Greg Pearson

Boys Tier II Hockey: ROPSSA Champions

Current Sports: Girls hockey/volleyball/swimming; Boys basketball/swimming

COOP Career Fair: very successful

Sounds of the Season Winter Music Concert: excellent and well received event

Pancake Breakfast: raised \$1260 for Toys for Tots

Winter Coat Drive: donations sent to Share the Warmth Oakville to be distributed locally

EQAO Grade 9 Math Test: went smoothly; extra time given this year; Ministry of Ed. may propose more changes in future

-for academic students the mark will count as their final exam mark

Grad Art Show: great display of student work

**SCHOOL UPDATES:**

Water bottle filling station: the first has been installed and there is one more to come

VP Update: starting February 1

Thank-you Letters: to be sent to coaches and club leaders

St. John's Therapy Dogs: Paws for Exams to relieve stress/anxiety

Exam Period: January 24 through 31

Parent-Teacher Interviews: next semester will try: <https://rhci.parentinterview.com>, parent code 333444555

Timetable Review and Proposals for Change: to shorten lunch and either A) start later or B) finish earlier

-many parties affected: bussing, staffing, sports teams, clubs; much discussion and coordination needed.

<https://docs.google.com/document/d/1GqTJZQHbFmNYhZZ21pLONqP31vNPPMVWLwi2Bb8Xui0/edit>

Inclusiveness Announcement: elevators to be installed in the school hopefully for fall of 2018.

September Parent and Student Survey Results: top wishes for parents include: later start time...flip timetable...maintenance of hand sanitizers/soap...more parent/teacher communication and interaction.

-top wishes for students include: more buyouts, trips/events...lower food prices...microwaves...inclusive teaching.

**UPCOMING DATES:**

Jan.24-31....Exams  
Feb. 1.....Teacher Appreciation Breakfast (School Council)  
Feb. 2.....Start of Second Semester  
Feb. 6.....Report Cards  
Feb. 9.....PL Day  
Feb. 14.....SAC Valentine's Day  
Feb. 19.....Family Day, no school  
Feb. 20.....Cyber Safety  
Mar. 5-9.....Literacy Week  
Mar. 9.....Police B-Ball Game  
Mar. 12-16...March Break

**PARENTS REACHING OUT GRANT EVENT REPORT:** Catherine Ip

-held November 20, 2017 in cafetorium : "Empowering Your Teens To Find Their Dream Career"  
-utilized on-line registration with invitations extended to the feeder schools  
-over 400 registrants and just under 200 people attended- many of whom were from Tomken Public School  
-Dr. Karyn Gordon's presentation was very well received  
-the \$1000 grant was spent on the speaker's fee and the school helped out with refreshments

**PARENT ENGAGEMENT FUND:**

-\$500 provided to each school to be used by end of school year  
-considering having a speaker on "our digital footprint" attend a future council meeting

**UPCOMING TEACHER APPRECIATION BREAKFAST:** Melanie Gibson

-to be held on Thursday, February 1 (PA Day- no classes) in the staff room  
-parent volunteers to prepare and serve breakfast to the teachers and staff in the morning

**QUESTIONS AND ANSWERS:**Update on Tennis Courts?

-not this year as the parking lot will be needed during construction of the soccer field

Not Enough City Transit Buses at Peak Times?

-the city councillor will be contacted to ask about this, especially along Route 3

Driver's Education at the School?

-the company who operated through the schools has closed; no alternative known at this time

Communication from Teachers back to Parents?

-no absolute rules, but there are guidelines in the staff handbook; possibly set parameters for responses, timelines in course outlines

-looking into upgrading the old voicemail system, having better email system

-staff to be reminded to check paper mailboxes, voice mailboxes, and emails

-concerned parents may contact VP

Timelines for Marking/Feedback on Student's Work?

-board policy (14) allows students to know their term mark before writing the final exam

-assessment now involves more than just tests, assignments, and quizzes

-ask student to approach teacher first and then if necessary the parent may first call the teacher, and then write the teacher, and if still concerned may contact student's VP

-staff to be reminded of reasonable timelines and communication with students

Use of Electronic Devices in Classroom?

-it is at the discretion of the teacher as to whether devices are being used appropriately

-situations vary within class time and from class to class

**MEETING ADJOURNED:** 9:07 pm, Catherine Ip

**NEXT MEETING:** March 26, 2018.

Minutes prepared by: Jane Gauvreau